

Learning at the Heart of the Community



GILES BROOK SCHOOL

Site Manager

7.30am-9.30am & 2.00pm-6.00pm
30 hours per week - 52 weeks per year
Grade E (£22,183 - £24,491 pro rata)
Start date: ASAP after 4th January 2021

We are seeking to recruit an enthusiastic, reliable, motivated and hardworking Site Manager to join our team.

You will lead on school maintenance and will be responsible for carrying out regular maintenance checks and tasks around the school building and grounds as well as sourcing prices to enable the completion of regular contract work. You will facilitate health, safety and fire inspections together with carrying out other statutory checks in line with the detailed job description.

Experience in a trade would be an advantage. You will be proactive in problem solving and preferably have experience in a site management role.

We will offer you:

- a popular school held in high esteem by the local community
- children who are friendly and happy
- a supportive team
- a pleasant and well maintained working environment

If this role interests you or you would like a Covid safe visit, please contact our School Business Manager, Sam Summers on 01908 507627 or email office@gilesbrook.co.uk for an application pack.

Closing date: Midday 11th December 2020

Interviews: w/c 14th December 2020

Giles Brook Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed.

This post is subject to an enhanced Disclosure and Barring check.

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Headteacher: Claire Britnell B.Ed (Hons)
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