

# Admissions Arrangements Policy



GILES BROOK SCHOOL

Giles Brook School

Holborn Crescent

Tattenhoe

MK4 3GB

Tel: 01908 57627

[www.gilesbrook.co.uk](http://www.gilesbrook.co.uk)

<b>Written by:</b>	Claire Britnell	<b>Date:</b> 01/03/2016
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<b>Last reviewed on:</b>	01/09/2019
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<b>Next review due by:</b>	01/09/2019
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**This policy has been written in conjunction Milton Keynes Local Authority Admission**

The area designated as the reserved area for our school covers Tattenhoe. Children are admitted full time in the academic year in which they are 5 (September 1st – August 3 st ).

The Admissions Office at Milton Keynes Council deal with all our admissions and the allocations of school places. Registration forms will be available from the school and we will be pleased to answer any queries that you may have.

Further information on admissions to Giles Brook Primary School can be obtained from:

### **School Admissions**

Milton Keynes Council

Saxon Court

502 Avebury Boulevard

Central Milton Keynes

MK9 3HJ

Email: [primaryadmissions@milton-keynes.gov.uk](mailto:primaryadmissions@milton-keynes.gov.uk)

Tel: 01908 253338

Website: <https://www.milton-keynes.gov.uk/schools-and-lifelong-learning/school-admissions>

The school will follow the Admissions Policy of Milton Keynes Council. In the Summer Term before children start school, a meeting will be held for parents to discuss school routine and the entry arrangements. There is a morning visit for the children in the Summer Term to help them feel secure about starting school and time when they can come in with parents for some afternoon story sessions.

Visits will also be made by staff to local pre-schools in the term before children begin school. Our Foundation teachers also endeavour to offer a home visit in the first 5 days of the Autumn Term; children in Foundation thus start later than the other children in the school so that these home visits can be completed. In line with the policy of MK Council, all our children start school full time.

At the end of the academic year in which they are 11, children from our reserved area will usually transfer to Shenley Brook End Secondary School.