

# GILES BROOK SCHOOL

## SCHOOL IMPROVEMENT/CURRICULUM COMMITTEE

<b>MEMBERSHIP:</b>	Four to seven governors
<b>QUORUM:</b>	A minimum of three governors
<b>MEETINGS:</b>	The committee shall meet at least once a term and otherwise as required.

### **FUNCTIONS:**

- 1 To consider and advise the governing board on educational standards and other matters relating to the school's curriculum.
- 2 To advise the governing board on the school's curriculum policy and their statutory obligations regarding the National Curriculum and to oversee the curriculum complaints procedure.
- 3 To review and approve the school's policies on curriculum, accessibility, collective worship and religious education, sex education and special educational needs.
- 4 To review curriculum policy documents regularly and approve any amended policies.
- 5 To contribute towards the preparation of the school improvement plan and monitor progress on the implementation of the plan.
- 6 To discuss the annual school targets with the headteacher and review the outcomes on an annual basis.
- 7 To monitor and evaluate the school's SATs and/or examination results on an annual basis and report any conclusions to the governing board.
- 8 With the assistance of staff, to provide information to the governing board about how the curriculum is taught, evaluated and resourced.
- 9 To monitor school improvement with the help of information contained in such documents as Local Authority school profiles, Analyse School Performance, Ofsted data dashboard.
- 10 In conjunction with the Premises Committee, to ensure that the governing board's statutory duties with regard to children with special needs and the Equality Act 2010 are met.
- 11 To oversee arrangements for individual governors to take a leading role in specific areas of provision. This will be achieved by making links between the monitoring visits carried out by the link governors and the initiatives highlighted in the School Improvement Plan.

- 12 To receive regular reports from specialist governors and report to the governing board.
- 13 To undertake, with the headteacher, a termly review of the school's self-evaluation to ensure it is kept up to date.
- 14 To support the headteacher in reviewing and revising periodically the school prospectus in line with statutory requirements.
- 15 To adopt and review periodically the school's Discipline/Behaviour Policy.
- 16 To consider matters of pastoral care and behaviour.
- 17 To promote and support positive home-school relationships to the benefit of pupils, parents and staff, including the adoption and periodic review of the Home-School Agreement.
- 18 To ensure that the governing board's statutory responsibilities in relation to Safeguarding Children are fulfilled.
- 19 To approve school visits and adopt and review the policy and practice periodically.
- 20 To promote and support a healthy school environment, eg Healthy Schools Initiative, Nutritional Standards etc.
- 21 To ensure that the governing board fulfils its statutory responsibilities in relation to its policy on racial equality and the monitoring of racial incidents.
- 22 To undertake, with the headteacher or deputy headteacher, a termly review of the school's pastoral care, behaviour and links with the wider community to enable the school's self-evaluation to be kept up to date.
- 23 To adopt and review regularly the school's policy for supporting pupils with medical conditions in school.
- 24 To undertake any other school improvement/curriculum tasks as required by the governing board.

Date Terms of Reference to be agreed: 18 November 2020

Signed: *A M Moore*