

COVID-19 school closure arrangements for Safeguarding and Child Protection at Giles Brook



GILES BROOK SCHOOL

Giles Brook School
Holborn Crescent
Tattenhoe
MK4 3GB

Tel: 01908 507627
www.gilesbrook.co.uk

Written by:	Debbie Williamson	Date: 02/04/2020
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Next review due by:

Online Safety/Designated Safeguard Lead Any other links

This policy has been written in conjunction with Keeping Children Safe in Education, Giles Brook child protection policy and safeguarding procedures.

Annex 1

1. Context

From 4th January 2021, following a government directive, parents were once again asked to keep their children at home, wherever possible, and for schools to remain open only for those children of workers critical to the COVID-19 response - who absolutely need to attend.

Schools and all childcare providers were asked to provide places in school for a limited number of children - children who are vulnerable, and children whose parents are critical to the COVID-19 response and cannot be safely cared for at home.

This addendum of the Giles Brook Safeguarding, and Child Protection policy contains details of our individual safeguarding arrangements during school closure and should be read alongside our child protection policy as well as the Government Guidance which can be accessed via this link:

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak>

Vulnerable children

Vulnerable children include those who have a social worker and those children and young people up to the age of 25 with education, health and care (EHC) plans.

Those who have a social worker include children who have a Child Protection Plan and those who are looked after by the Local Authority. A child may also be deemed to be vulnerable if they have been assessed as being in need or otherwise meet the definition in section 17 of the Children Act 1989. Giles Brook currently have no social workers supporting any of our families.

Those with an EHC plan will be risk-assessed in consultation with the Local Authority and parents, to decide whether they need to continue to be offered a school in order to meet their needs, or whether they can safely have their needs met at home. This could include, if necessary, carers, therapists or clinicians visiting the home to provide any essential services. Many children and young people with EHC plans can safely remain at home.

Eligibility for free school meals in and of itself should not be the determining factor in assessing vulnerability.

Senior leaders, especially the Designated Safeguarding Lead (and deputy) know who our most vulnerable children are. They have the flexibility to offer a place to those on the edge of receiving children's social care support.

Giles Brook will continue to work with and support children's social workers to help protect any vulnerable children if and when social worker involvement is needed. This includes working with and supporting children's social workers and the local authority virtual school head (VSH) for looked-after and previously looked-after children. The lead person for this will be: Debbie Williamson

There is an expectation that vulnerable children who have a social worker will attend an education setting, so long as they do not have underlying health conditions that put them at risk. In circumstances where a parent does not want to bring their child to an education setting, and their child is considered vulnerable, the social worker and Safeguarding staff of Giles Brook school will explore the reasons for this directly with the parent.

Where parents are concerned about the risk of the child contracting COVID19, we, or the social worker, will talk through these anxieties with the parent/carer following the advice set out by Public Health England.

We will encourage our vulnerable children and young people to attend a school, including remotely if needed.

Attendance monitoring

Local authorities and education settings do not need to complete their usual day-to-day attendance processes to follow up on non-attendance.

Giles Brook and social workers will agree with parents/carers whether children in need should be attending school – we will then follow up on any pupil that they were expecting to attend, who does not. We will also follow up with any parent or carer who has arranged care for their child(ren) and the child(ren) subsequently do not attend.

HOW WILL THIS LOOK IN OUR SCHOOL?

To support the above, Giles Brook staff will, when communicating with parents/carers and carers, confirm emergency contact numbers are correct and ask for any additional emergency contact numbers where they are available.

In all circumstances where a vulnerable child does not take up their place at school, or discontinues, we will notify their social worker.

Designated Safeguarding Lead

Giles Brook has a Designated Safeguarding Lead (DSL) and a Deputy DSL.

The Designated Safeguarding Lead is: Debbie Williamson

The Deputy Designated Safeguarding Leads are: Angie Bailey and Claire Britnell

The DSL (or deputy) will be available to be contacted via phone when working from home.

This might include updating and managing access to CPOMS and liaising with the offsite DSL (or deputy) and as required liaising with children's social workers where they require access to children in need and/or to carry out statutory assessments at the school.

All Giles Brook staff and volunteers have access to our DSL (or deputy).

The DSL will continue to engage with social workers, and attend all multi-agency meetings, which can be done remotely.

Reporting a concern

Where staff have a concern about a child, they should continue to follow the process outlined in our school Safeguarding Policy, this includes making a report via CPOMS, which can be done remotely.

In the unlikely event that a member of staff cannot access their CPOMS from home, they should ring or email the Designated Safeguarding Lead or Headteacher. This will ensure that the concern is received.

Staff are reminded of the need to report any concern immediately and without delay.

Where staff are concerned about an adult working with children in the school, report the concern to DSL or Headteacher.

Concerns around the Headteacher should be directed to the Chair of Governors:
Tracey Bailey

Safeguarding Training and induction

DSL training is very unlikely to take place whilst there remains a threat of the COVID 19

virus.

For the period COVID-19 measures are in place, a DSL (or deputy) who has been trained will continue to be classed as a trained DSL (or deputy) even if they miss their refresher training.

All existing school staff have had safeguarding training and have read part 1 of Keeping Children Safe in Education

(<https://www.gov.uk/government/publications/keeping-children-safe-in-education--2>).

The DSL will communicate with staff any new arrangements, so they know what to do if they are worried about a child.

Safer recruitment/volunteers and movement of staff

It remains essential that people who are unsuitable are not allowed to enter the children's workforce or gain access to children. When recruiting new staff, Giles Brook will continue to follow the relevant safer recruitment processes for their setting, including, as appropriate, relevant sections in part 3 of Keeping Children Safe in Education

(<https://www.gov.uk/government/publications/keeping-children-safe-in-education--2>) (KCSIE).

In response to COVID-19, the Disclosure and Barring Service (DBS) has made changes to its guidance on standard and enhanced DBS ID checking to minimise the need for face-to-face contact.

Where, or if, we are utilising volunteers, we will continue to follow the checking and risk assessment process as set out in KCSIE. Under no circumstances will a volunteer who has not been checked be left unsupervised or allowed to work in regulated activity.

We will continue to follow the legal duty to refer to the DBS anyone who has harmed or poses a risk of harm to a child or vulnerable adult. Full details can be found in KCSIE.

We will continue to consider and make referrals to the Teaching Regulation Agency (TRA) and the TRA's 'Teacher misconduct advice for making a referral.

During the COVID-19 period all referrals should be made by emailing

Misconduct.Teacher@education.gov.uk

Whilst acknowledging the challenge of the current National emergency, it is essential from a safeguarding perspective that any school is aware, on any given day, which staff/volunteers will be in the school, and that appropriate checks have been carried out, especially for anyone engaging in regulated activity. As such, we will continue to keep the single central record (SCR).

Online safety in schools

Giles Brook will continue to provide a safe environment, including online. This includes the use of our current online filtering system. Please refer to our internet use and online safety policy as well as our Remote Education Provision information.

Where children are using computers in school, appropriate supervision will be in place.

Children and online safety away from school

It is important that all staff who interact with children, including online, continue to look out for signs a child may be at risk. Any such concerns should be dealt with as per the Child Protection Policy and where appropriate referrals should still be made to children's social care and as required, the police.

We will ensure any use of online learning tools and systems is in line with privacy and data protection/GDPR requirements.

Below are some things to consider when delivering virtual lessons, especially where webcams are involved:

- Parents/carers to be informed of any live lessons or interactions e.g. published on the weekly timetable or invite shared with parents/carers
- Staff and children must wear suitable clothing, as should anyone else in the household
- Any computers used should be in appropriate areas, for example, not in

bedrooms (unless there is no alternative for families in small living space - children will be dressed appropriately - not in pyjamas); and the background should be blurred.

- Live classes should be kept to a reasonable length of time'
- Language must be professional and appropriate, including any family members in the background.
- Staff must only use platforms recommended by our IT support.

Supporting children not in school

Giles Brook is committed to ensuring the safety and wellbeing of all its children.

Where the DSL has identified a child to be on the edge of social care support, or who would normally receive pastoral-type support in school, they should ensure that a robust communication plan is in place for that child or young person.

Details of this plan must be recorded on CPOMS, as should a record of contact have made.

The communication plans can include; remote contact, phone contact, door-step visits. Other individualised contact methods should be considered and recorded.

We will work closely with all stakeholders to maximise the effectiveness of any communication plan.

This plan must be reviewed regularly (at least once a fortnight) and where concerns arise, the DSL will consider any referrals as appropriate.

We will share safeguarding messages on newsletters and our website.

Giles Brook recognises that school is a protective factor for children and young people, and the current circumstances, can affect the mental health of pupils and their parents/carers. Teachers will be aware of this in setting expectations of pupils' work where they are at home.

Supporting children in school

Giles Brook is committed to ensuring the safety and wellbeing of all its students.

Our school will continue to be a safe space for all children to attend and flourish. The Headteacher will ensure that appropriate staff are on site and staff to pupil ratio numbers are appropriate, to maximise safety.

Giles Brook SLT will refer to the Government guidance for education and childcare settings on how to implement social distancing and continue to follow the advice from Public Health England on handwashing and other measures to limit the risk of spread of COVID19.

Giles Brook will ensure that, where we care for children of critical workers and vulnerable children on site, we ensure appropriate support is in place for them. This will be bespoke to each child and recorded on CPOMS.

Our risk assessment will be updated to reflect amendments to any Government or Public Health documents/guidance.

[Actions for schools during the coronavirus outbreak - GOV.UK](#)