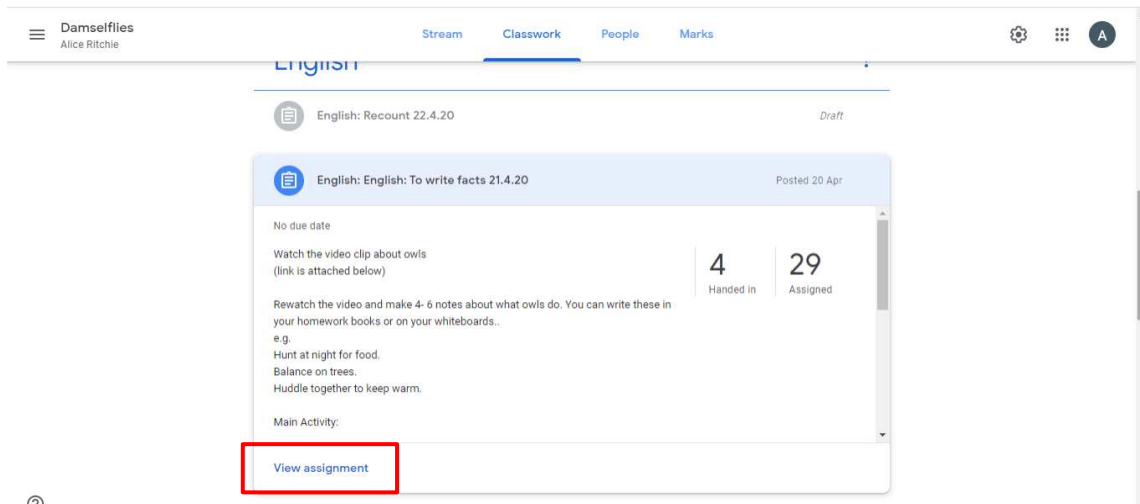
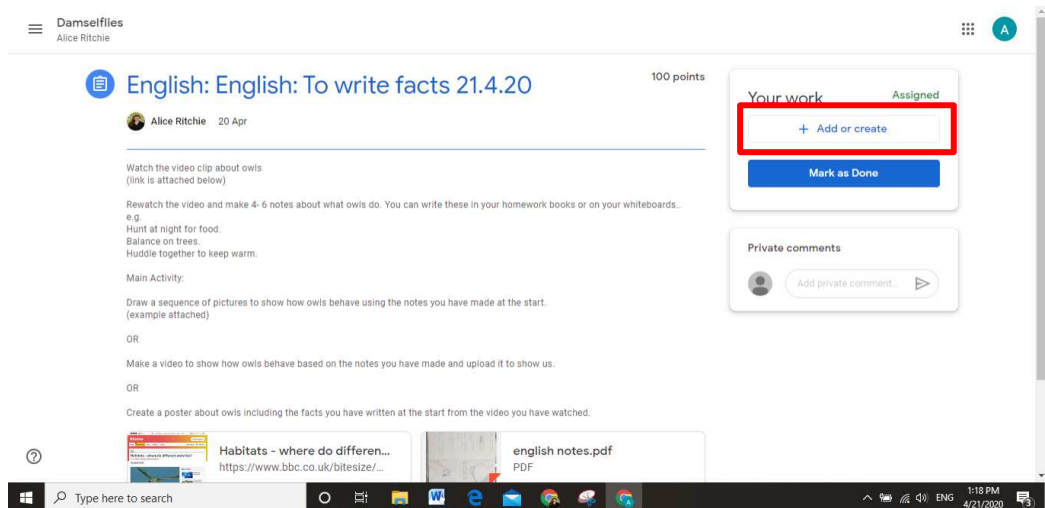


Submitting work on Google Classroom

1. Well done for managing to login and access your online learning on Google Classroom!
2. Click **'view assignment'** on the activity you would like to complete.



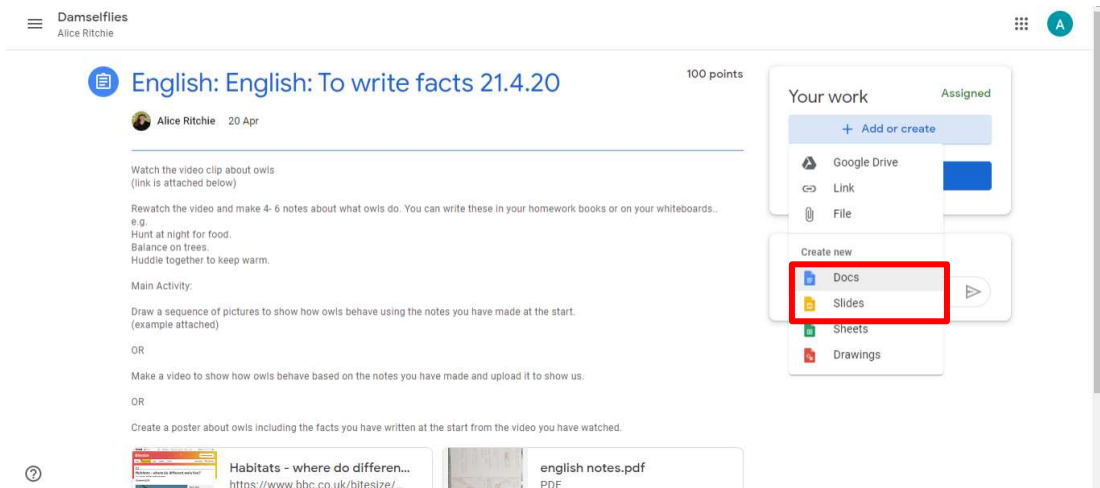
3. Click + **Add or create**



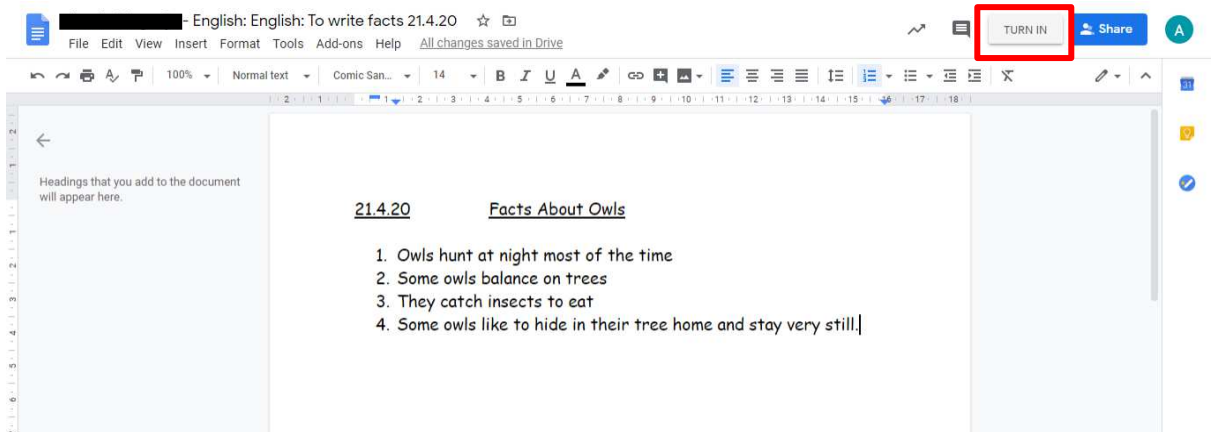
Option 1

If you would like to complete your work on a computer/ tablet

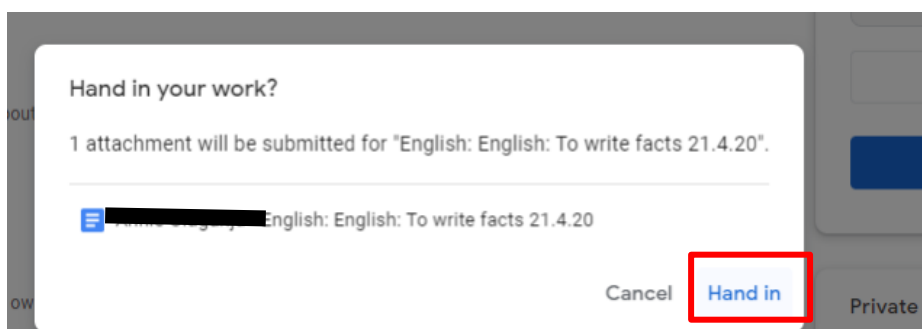
4. Select **docs** or **slides** (whichever you would prefer to record your work on)



5. Type your work into the document and when you are happy with it select **turn in** in



6. Then select **hand in**

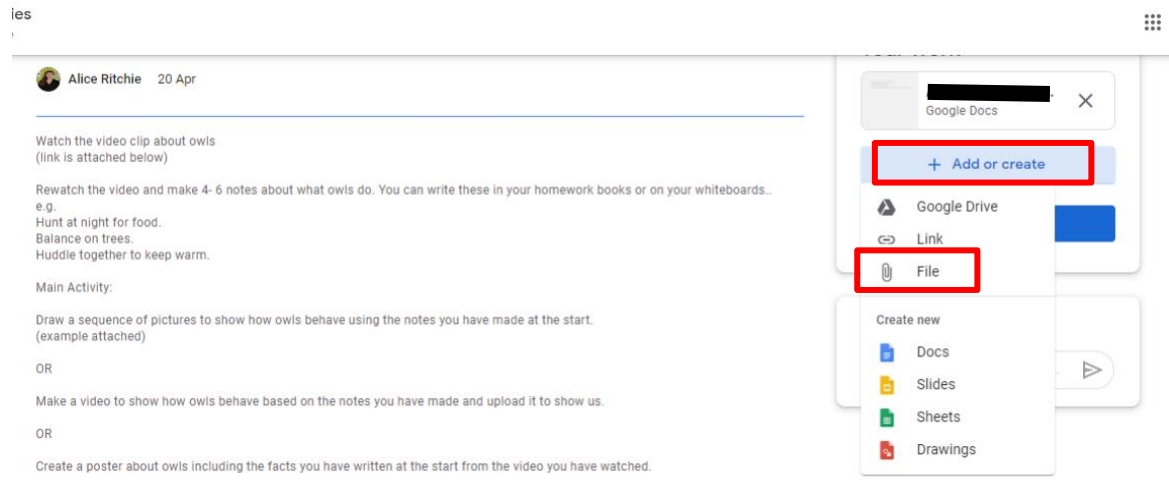


Option 2

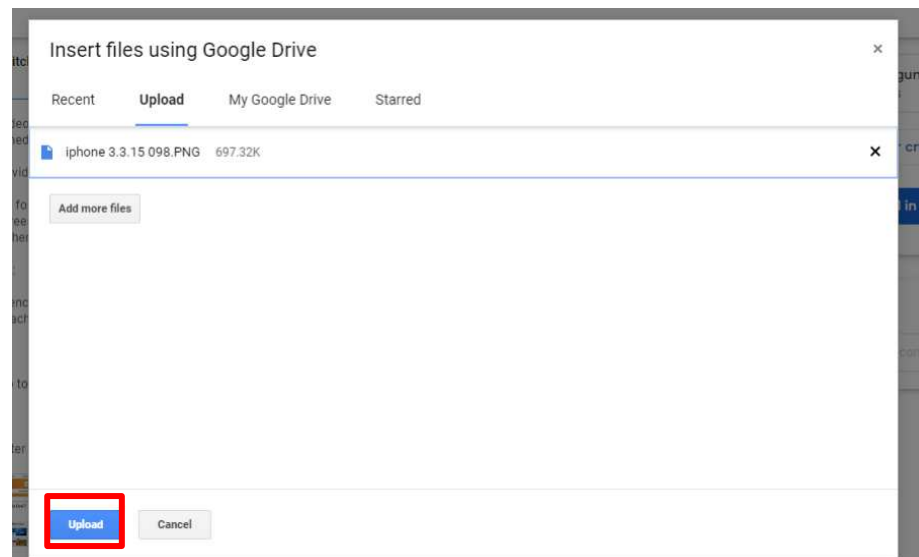
(If you would like to complete your work on paper)

4. Take a picture of your work and upload this to your device

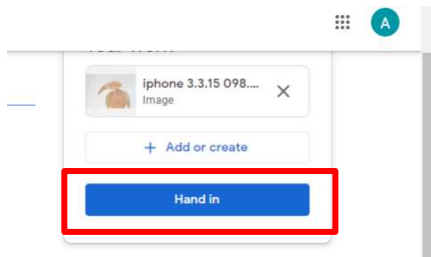
5. Select + **Add or create** and then select **File**



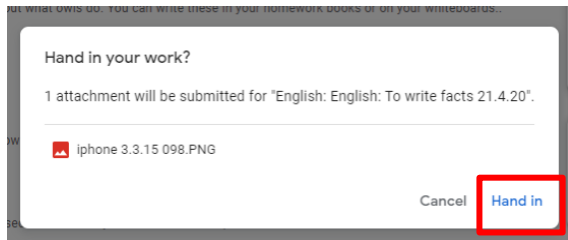
6. Find the picture you have taken and select '**Upload**'



7. Select **'Hand in'**



8. Then select **'Hand in'** again!



Thank you very much for taking the time to read this. We hope it was helpful. If you are unable to access homework online, please let us know and we will provide paper copies. If you have any other questions please contact us.